



Site Manager – Part-Time Beaumont, Alberta

Leduc Foundation is seeking an enthusiastic Site Manager for 2 buildings in the Town of Beaumont, who will work an average of 20 hours per week with a flexible schedule, and be responsible for tenant relations and first point of contact, move-ins/outs, building and grounds caretaking, safety and security of the properties. The successful candidate will have previous property management experience, reside within 20 km of the buildings and have reliable transportation.

Submit written applications to:

Mrs. Sladjana Zec, Acting Housing Services Manager
Leduc Regional Housing Foundation
5118 – 50 Avenue, Leduc, Alberta
T9E 6V4

E-Mail: Szec@leducregionalhousing.ca

By: **12:00 noon on Wednesday, January 17th, 2018**